



325 Clyde Morris Blvd Suite 430, Ormond Beach, FL 32174

Phone: 386-206-2929 | Fax: 386-951-3312

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## How do I activate my *OnPatient* Account?

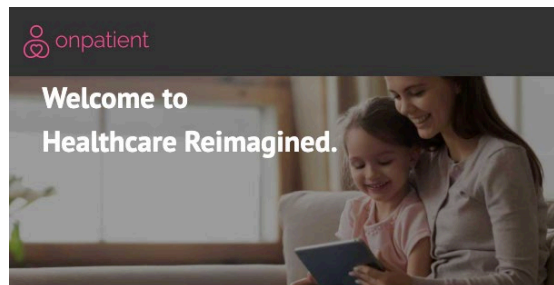
Shekinah Health & Wellness Center will send an invitation to the email address we have on your patient profile. The email will be sent around your next appointment date.

**The invitation email will expire 7 days after being sent.**

**Please register as soon as you receive it!**

### Step-by-Step Registration Process

1. In the email invitation, click on the **Sign Up** Now button to begin.



**Hello Peter Django,**

Good day and hope you are doing well! I am inviting you to connect with me through my patient portal onpatient. onpatient is a platform that allows you to view your medical records, schedule appointments, fill out forms before coming into the office, and securely communicate with your doctors.

[Sign Up Now](#)

Thank you,  
Springfield General Practice.

This email invitation expires June 23, 2021.



**All your health in one place**

2. Enter the following information:



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- First name
- Last name
- Email (must be the same email address used for the invitation)
- Create a password

When finished, select Sign Up.



James Smith invites you to access your patient records

### Sign up

First name

Last name

Email

Create Password

Already have an account? [Login](#)

**James Smith** General Practice

225 Schilling Circle  
Hunt Valley, MD 21031

(443) 555-5555

### 3. Next, validate your account with:

Social security number if you provided it to our office.

--OR--

Date of birth AND phone number.

Select Confirm and Connect.



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James Smith invites you to access your patient records

We need the following information to confirm your identity:

Social Security Number

or

Date of Birth

Phone Number

Confirm and connect

James Smith General Practice

225 Schilling Circle  
Hunt Valley, MD 21031

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#### 4. Once you have connected, you will be taken to the appointments page.

The screenshot shows the onpatient web interface. At the top, there is a navigation bar with the onpatient logo and menu items: Appointments (highlighted), Doctors, Billing, Messages, Documents, and Health Profile. On the right side of the navigation bar, the user's name "Peter Django" is displayed with a dropdown arrow. Below the navigation bar, the main heading "Appointments" is shown on the left, and two buttons, "Book Video Visit" and "Book Appointment", are on the right. The main content area is divided into two sections: "UPCOMING APPOINTMENT" and "PAST APPOINTMENTS". The "UPCOMING APPOINTMENT" section features a "dr" icon, the text "June 16, 2021 at 1:00 PM", and a "Check in" button. The "PAST APPOINTMENTS" section features a "dr" icon and the text "June 9, 2021 at 1:20 PM".

**That's it! You are registered.**